



Account Opening & Related Compliance for Credit Unions *(formerly CU Account Opening)*

The registration fee is \$725 (1.5 days) – includes: course materials, coffee break refreshments on day one and on day two, muffins, lunch and coffee break refreshments.

Day 1 registration begins at 12:45 p.m. and the course runs until 4:30 p.m.

Day 2 course begins at 8:30 a.m. and runs until 4:30 p.m.

Location and Date:

Saskatoon, Park Town Hotel
April 29th (pm only) & April 30th, 2020

Introduction:

The purpose of this training is to familiarize credit union staff and supervisors with account opening documentation, procedures, best practices and legal requirements at account opening. Upon completion of this day and a half course, participants will return to their credit union feeling comfortable with using account opening documents and armed with both knowledge and a practical working guide for opening almost all types of credit union accounts.

Who Should Attend:

Anyone required to open personal or business accounts at your credit union will benefit from this course. Participants will enjoy group exercises where they will prepare documentation to open accounts for various types of members, whether it be individuals, joint accounts, partnership or corporate accounts. Guidance will also be given in relation to opening accounts for existing members.

Course Outline:

Topics Covered Include:

- Legal Impacts
- Compliance Impacts
- Use of Business Names/Reading Corporate Registry Searches
- Account Opening Overview
- Documentation Required to Open and Maintain Personal and Business Accounts
- Key Provisions – Terms and Conditions for Financial Services
- Common Account Opening Scenarios
- Account Opening Checklists
- FAQs

Delivered by lawyer **Lindsay Oliver, Olive Waller Zinkhan & Waller LLP** the course format will be part lecture, part workshop.